




Republic of the Philippines  
Department of Education  
Region XII  
Division of Sarangani  
Alabel



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**Division Memorandum**  
**No. 95, s. 2013**

**To** : All Principals, School Heads both IS and Secondary  
Private and Public Schools

**From** :   
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

**Subject** : **Provision of School Data to the Office of the Governor**

**Date** : December 18, 2013

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1. In response to the letter of the Honorable Governor Steve Chiongbian Solon, you are asked to submit the Summary Report of Principals, Teachers and DepEd employees who have incurred absences, tardiness and leaves this school year 2012..-2013.
2. You are also asked to submit the pupils/students' number of absences and the reasons for their absences by month.
3. Please submit it on or before Monday – December 23, 2013 to the Office of the Assistant Schools Division Superintendent ( ASDS Donna S. Panes).
4. Attached are the templates to be used.
5. Immediate and wide dissemination of this Memorandum is desired.



Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



*"Ang batang Sarangan, dapat nasa paaralan."*

Capitol Compound, Alabel, Sarangani Province  
(083) 508-2028 / 508-2040  
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www.depedsarangani.com



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**To** : All School Heads both IS and Secondary  
Private and Public Schools

**From** : **ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

**Subject** : **Conference Workshop on K to 12 Specializations of the School**

**Date** : August 14, 2013

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1. The Division of Sarangani will conduct a Conference Workshop on K to 12 Specializations of the School on September 6, 2013 at Family Country Hotel.
2. This activity aims to:
  - a. Discuss issues and concerns arising from the High School Occupational Interest Inventory, School and Teacher's Profile Survey, and Industry Analysis.
  - b. Discuss the different specialized programs through which schools may choose from.
  - c. Provide guidance to School Heads and Department Heads in deciding which specialized program will be offered in school.
3. This conference workshop is compulsory to all public and private secondary schools and integrated schools in Sarangani Division. Schools which are currently offering specialized programs and curricula like STVEP or Tech-Voc, SPA, ESEP, SPJ, SPS, may have the option not to attend except otherwise if they are still contemplating to offer another special program/s in addition to the existing program/s. Each school must be represented by a School Head, Vocational Department Head, and Academic Department Head.
4. Participants are advised to bring the result of their High School Occupational Interest Inventory, School and Teacher's Profile Survey, and Industry Analysis.
5. Travel expenses of participants relative to this travel shall be chargeable to local funds subject to proper government accounting and auditing rules and regulations.



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**To** : All School Heads Elem/ IS / and Secondary  
Private and Public Schools

**From** : **ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

**Subject** : Schedule of Graduation Rites

**Date** : March 19, 2014

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1. Please be reminded that there will be **No Graduation before March 27, 2014.**
2. You are asked to submit a copy of your Graduation Program to the ASDS Office.
3. Enclosed is the list of District personnel, Division Personnel/Regional Personnel who will attend during your Graduation Ceremony.
4. Dissemination of this memorandum is desired.



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